

COATESVILLE AREA SCHOOL DISTRICT
SPECIAL SCHOOL BOARD MEETING MINUTES
Coatesville Area District Administration Office
DECEMBER 17, 2019 - 9:00 am

OPENING ACTIVITIES

1. CALL TO ORDER AT 9:04 AM

2. PURPOSE OF MEETING

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

3. READING OF MISSION STATEMENT

The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

4. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

5. ROLL CALL

Board of School Directors

Robert J. Fisher, President - <i>present</i>	(Policy Committee)
Thomas N. Keech, Vice President - <i>present</i>	(Finance Committee)
Henry J. Assetto - <i>present</i>	(Education Committee)
Andrew C. Finkbohner - <i>present</i>	(Finance & Policy Committees)
Rebecca L. Harlan - <i>present</i>	(Operations Committee)
Mary Ann Harris - <i>present</i>	(Operations Committee)
Amelia Mills - <i>present</i>	(Education & Finance Committees)
Brandon J. Rhone – <i>present via telecom</i>	(Operations & Policy Committees)
Jill J. Santiago - <i>present</i>	(Education Committee)

Administration

Richard F. Dunlap, Jr., Ed.D., Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*
Karen Hall, Director of Human Resources and School Board Secretary - *absent*
Lisa Hauswirth, Director of Special Education - *absent*
Jason Palaia, Director of Elementary and Secondary Education - *present*
Rita Perez, Director of Pupil Services - *absent*

Solicitor

Michael I. Levin, Esquire – *not present*

6. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Addition:

1. K. Joint Defense Agreement – Tower Health Tax Exemption Appeal

Motion: Henry Assetto

Second: Rob Fisher

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the November 26, 2019 School Board meeting subject to any additions, deletions, modifications or clarifications. ([Enclosure](#))

Motion: Henry Assetto

Second: Tom Keech

Vote: 9-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the December 3, 2019 Reorganization meeting subject to any additions, deletions, modifications or clarifications. ([Enclosure](#))

Motion: Henry Assetto

Second: Tom Keech

Vote: 9-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the December 3, 2019 School Board meeting subject to any additions, deletions, modifications or clarifications. ([Enclosure](#))

Motion: Henry Assetto

Second: Tom Keech

Vote: 9-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- Donna Urban - Personnel

EXECUTIVE SESSION

An executive session will be held at 5:30 pm on Monday, December 16th for legal and personnel reasons. An executive session was held on Tuesday, December 3, 2019 for legal and personnel reasons. A Board Retreat was held on Saturday, December 7th and Tuesday, December 10th.

J. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATSS

- 1) McMillan, Imani, Attendance Secretary for the Coatesville Area Senior High School. Letter Dated: 12/9/2019. Reason: Personal. Effective: 12/20/2019.

b. EXTRA DUTY

- 1) Gotthold, Thomas, Head Soccer Coach for the Coatesville Area High School Campus. Letter Dated: 12/2/2019. Reason: Personal. Effective: 12/2/2019.

c. NON-CERTIFIED

- 1) Hamilton, Christian, School Police Officer for the Coatesville Area School District. Letter Dated: 12/9/2019. Reason: Personal. Effective: 12/9/2019.

Motion: Henry Assetto

Second: Tom Keech

Vote: 9-0-0

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Gushanas, Elizabeth, Mentor for Lisa Adamski for Scott 6th Grade Center. Posted: 7/18/2019. Salary: \$500 (prorated). Effective: TBD. SP4: Staff.
- 2) Gushanas, Elizabeth, Mentor for Renee Campbell for Scott 6th Grade Center. Posted: 7/18/2019. Salary: \$500 (prorated). Effective: TBD. SP4: Staff.
- 3) Leyden, William, Homebound Instructor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2019-2020 School Year. SP4: Staff.
- 4) Bartholomew, Robert, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 5) Guyer, Jessica, Positive Behavior Intervention Support Team for Rainbow Elementary School. Posted: 10/7/2019. Salary: \$33/hour. Effective: 2019—2020 School Year. SP4: Staff.

- 6) Lammey, April, Positive Behavior Intervention Support Team for Rainbow Elementary School. Posted: 10/7/2019. Salary: \$33/hour. Effective: 2019—2020 School Year. SP4: Staff.
- 7) Mathisen, Denise, Positive Behavior Intervention Support Team for Rainbow Elementary School. Posted: 10/7/2019. Salary: \$33/hour. Effective: 2019—2020 School Year. SP4: Staff.
- 8) Neff, Valerie, Positive Behavior Intervention Support Team for Reeceville Elementary School. Posted: 10/7/2019. Salary: \$33/hour. Effective: 2019—2020 School Year. SP4: Staff.
- 9) Schreiber, Stephen, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 10) Toth, Amy, Positive Behavior Intervention Support Team for Rainbow Elementary School. Posted: 10/7/2019. Salary: \$33/hour. Effective: 2019—2020 School Year. SP4: Staff.
- 11) Wooten, Dawn, Positive Behavior Intervention Support Team for Rainbow Elementary School. Posted: 10/7/2019. Salary: \$33/hour. Effective: 2019—2020 School Year. SP4: Staff.

Motion: Henry Assetto

Second: Tom Keech

Vote: 8-0-0

(Rhone no vote via telecom)

3. Leave of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following leave of absence as indicated:

a. CATA

- 1) Newton, Daniel, English Teacher for North Brandywine Middle School. Effective: 11/18/2019-11/20/2019.
- 2) Newton, Daniel, English Teacher for North Brandywine Middle School. Effective: 2/10/2020-2/14/2020.
- 3) Peter, Susan, Teacher for King's Highway Elementary School. Effective: 10/30/2019—12/20/2019.
- 4) Pilz, David, Teacher for the Coatesville Area Senior High School. Effective: 10/7/2019-10/11/2019 and 10/17/2019-12/20/2019.

b. NON-CERTIFIED

- 1) Robinson, Michelle, Administrative Assistant for the Coatesville Area School District. Effective: 10/15/2019—12/31/2019.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- Donna Urban – Applauded the presentation by the Scott Middle School students.

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 10:55 a.m. on a motion by Robert Fisher and seconded by Henry Assetto.

Respectfully submitted,

Karen Jackson, Recording Secretary

Anyone wishing to view the video of this meeting may do so by visiting our website.